

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COUNTY
COMMISSIONERS, CLARK COUNTY, IDAHO**

March 14, 2016

The Board met this day in regular session. Those present were Commissioners Greg Shenton, Tod Shenton, Nick Hillman, Prosecuting Attorney, Kent Gauchay, Clerk, Kerri Ellis.

CLAIMS

Motion by Commissioner Tod Shenton to approve the claims report with changes to the Beard, St. Clair, Gaffney invoice by voiding the claim for \$250 and paying the claim for \$500 (which includes the \$250 claim to be paid from the general fund and approve the Goode Motors claim under Road and Bridge Dept. The Goode Motors invoice showed Custer County but Darrin May, R&B Supervisor verified the purchase was made by Clark County, he was instructed to request a corrected invoice.

Current Expense	\$15,080.96
Road & Bridge	46,526.75
Ambulance	6133.06
District Court	2596.53
County Fair	633.00
Health District	151.58
Charity and Indigent	112.99
County/City Building	895.19
Economic Development	193.25
Solid Waste	983.81
Revaluation	4130.00
Weeds	724.71
Land Use Plan	198.90
911 System	941.80
Elections	3313.76
TOTAL	\$82616.29

MINUTES

CANVASING OF THE MARCH 8, 2016 VOTES

The Commissioner's reviewed the vote tally from the March 8, 2016 Presidential Primary Election.

Motion by Commissioner Tod Shenton to approve canvassing of the votes for the 2016 Presidential Primary Election. Second by Commissioner Nick Hillman.

Unanimous.

(See attached)

ROAD AND BRIDGE UPDATE

Darrin May, Road and Bridge Supervisor reported to the Commissioners that the department had been blading roads on the west side. Darrin reported that he had posted a load limit restrictions on the A-2 Road. Darrin stated that Kilgore was experiencing water running over the road and discussed the problems that was creating. Darrin reported that Cole Wagoner has gone through most of the department vehicles and has done a good job keeping everything serviced. Darrin discussed the Laird road and the problems with the road. Darrin said that they are looking at mixing a little bentonite with their road material. Harold Wilson had donated the first load and they will see how it goes after applying it. Darrin discussed with the Commissioners the need for a gravel sifter. Darrin said they had looked at constructing one, just the metal was \$4694.00. Darrin is looking at costs of construction versus purchasing. It was agreed he could use the funds from the capitol funds budget.

FOREST SERVICE UPDATE

Bill Davis, Forest Supervisor, and Tom Brown USFS Engineer presented a list of roads to the Commissioners that the forest service and the BLM have listed in the County regardless of jurisdiction. They asked the Commissioner to review the list and to add mileage per segment of road on those areas owned and maintained by the county. The Commissioners asked that the roads be listed to the boundaries. The Commissioners asked that they add the Signal Peak Road to the list and the Porcupine Pass Road. Commissioner's agreed to give additional consideration if the roads were listed. Bill Davis, USFS, presented an agreement for the Commissioners to review. The agreement would end September 2021. Bill and Tom Brown reported there has been significant cuts in USFS road maintenance budget over the past several years.

COMMERCIAL KITCHEN UPGRADE GRANT

Rick Miller, Development Company Representative presented the grant applications for Rural Development and Community Development Block Grant for the Commercial Kitchen upgrade. The Rural Development grant will help cover the items that were omitted in the Community Development Block Grant to keep the project under budget. Rick reported that the project budget for CDBG grant is \$212,000 and the grant request from the County for the Community Block Grant is \$150,000. The grant application request from the County to Rural Development is \$35,000 to cover the cost of the items omitted in the CDBG grant. Rural Development's turnaround time on the grant is one month but will be contingent upon receiving the CDBG grant funds. Susanna told the Commissioners that if the grant for the Commercial Kitchen is received construction would start around the 1st of September of this year.

ECONOMIC DEVELOPMENT UPDATE

Susanna Liday, Economic Development Specialist, presented to the Commissioners some costs on a new refrigerator for the Annex building.

Motion by Commissioner Nick Hillman to approve the purchase of a new refrigerator up to \$450.00 based on the quotes shown with funds to come out P.I.L.T. Second by Commissioner Tod Shenton. Unanimous.

Susanna discussed the Department of Commerce Grant that is due on April 15th for the funds for the Rural Economic Development position. Susanna stated that she had originally said she would submit the grant application but reported that she has decided to decline writing the grant. Susanna told the Commissioners that there are 2 webinars coming up that whomever is writing the grant would need to watch and she would forward the guidelines for the grant application to Kerri. Susanna expressed to the Commissioners that she felt the position could be part-time and offer no benefits.

PLANNING AND ZONING UPDATE

Susanna Liday, P&Z Administrator, reported to the Commissioners that there is a hearing scheduled for later in March for a conditional use permit and a zone change that may require some professional guidance. The Commissioners thanked her for her work with Clark County and wished her well in her move to Wyoming.

SHERIFF'S UPDATE

Sheriff Bart May presented a monthly report of the number of incidents in the county & city for the month of February. Sheriff May reported to the Commissioners that the sheriff's department had installed a prescription drop off receptacle for old prescription medications in the hall of the courthouse. The receptacle has been bolted to the floor and is secure. Sheriff May reported that there is one jail inmate at this time. Sheriff May reported to the Commissioners that the jail inspection is scheduled in April.

Discussion was held on the life size system in the courtroom. CAI sent a letter to the county explaining the things that need to be fixed in order to properly utilize the system. Randy Mead, General Manager of Mudlake Telephone, was called in to discuss what the phone company could do to help fix the problem. Randy Mead, General Manager, Mudlake Telephone reported that the telephone company could purchase equipment that should make the system fully functional. He was requested to proceed with the upgrade.

TREASURER'S REPORT

Annette Zweifel, Treasurer, gave the Commissioners her Treasurers cash report. Annette explained how the treasurer's office uses Access Idaho and asked the Commissioners to approve the addendum to the Access Idaho Agreement.
Motion by Commissioner Tod Shenton to sign the addendum to the Access Idaho Agreement. Second by Commissioner Nick Hillman. Unanimous.

WEEDS UPDATE

Bo Billman, Weed Supervisor, presented the ITD weed abatement contract for approval. Bo reported that the amounts are the same as last year. Bo reported that the areas they will be focusing on this summer are: Spencer Cemetery, Catch 22 fire area, A-2 Road, Katie's road. Bo explained the complexity of the new federal requirements for spraying with the BLM. Bo reported that he is getting ready to advertise for his summer help and will hire one over the age of 18. And 3 under the age of 18.

**Motion by Commissioner Tod Shenton to sign the ITD weed abatement agreement.
Second by Commissioner Nick Hillman. Unanimous.**

WARM CREEK ROAD VALIDATION

Discussion was held on the Warm Creek Road Validation. County Attorney Kent Gauchay presented to the Commissioners a draft of a proposed decision for their consideration. The Commissioners will agreed to review the proposal.

DIGITAL SIGN

Clark County High School Student Council Representative Abby Grover and Advisor Jill Grover presented to the Commissioners the cost of the digital sign that the Student Council would like to place on county property. The quote they presented to the Commissioners was for a limited graphics multi colored writing sign. Quote was \$20,000. Abby said the West Jefferson School digital sign cost \$35,000. Abby reported that they have currently raised \$1,000 and school alumni would contribute \$1,500. The Student Council has also applied for a \$5,000 grant from Northwest Farm Credit. Abby and Jill asked the Commissioner's if they could contribute to the cost of the sign. The Commissioner's said that they could provide a list of vendors that the County does business with and that the students should approach them for possible help.

OTHER TOPICS OF DISCUSSION

Homeland Security Grant Audit

Russ Kerr, Civil Defense Director notified the Commissioners that the State of Idaho Homeland Security will be doing a monitoring visit to review Clark County's expenditures on March 21, 2016 at 1:00 p.m.

Job Vacancies

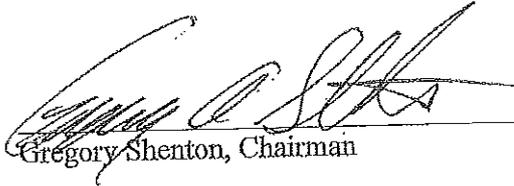
Discussion was held on the vacancies of positions left by Deputy Clerk, Russ Kerr, and Planning and Zoning Administrator, Susanna Liday, and Economic Development Director. It was noted that the vacancies of P&Z and Economic Development may have to wait to advertise until the County determines whether they will be one job or two.

BLM Letter

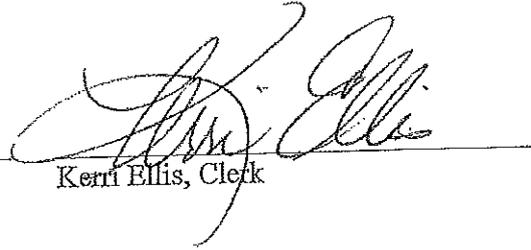
After reviewing the letter from the BLM it was decided that the Clerk, Kerri Ellis would draft and send a letter to the BLM indicating that Clark County is interested in being a participating and cooperating agency in the Sagebrush Focal Area Withdrawal Environmental Impact Statement.

Ambulance Update

Russ Kerr, EMS Director was not in person but sent an updated report on the money for ambulance runs that has come in to the County and those that are delinquent.



Gregory Shenton, Chairman



Kerri Ellis, Clerk

