

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS, CLARK
COUNTY, IDAHO**

October 11, 2016

The Board met this day in regular session. Those present were Commissioners Greg Shenton, Tod Shenton, Nick Hillman, Prosecuting Attorney Kent Gauchay, Clerk Pamela Barrett and commissioner candidate MaCoy Ward.

CLAIMS

	FY2016	FY2017
Current Expense	\$34,440.65	\$3,808.43
Road and Bridge	\$21,884.95	\$16,452.57
Ambulance	\$1,111.55	\$301.31
District Court	\$2,404.24	0
County Fair	\$1,076.08	0
Health District	\$70.19	\$1,515.25
Charity and Indigent	\$106.00	0
County/City Building	\$374.82	0
Economic Development	\$106.00	0
Weeds	\$304.47	0
Land Use Plan	\$74.41	0
911 Systems	\$989.67	\$768.00
Elections	\$443.81	\$4,000.00
Solid Waste	\$495.57	0
Revaluation	\$6,279.00	0
Tort		\$3,704.00
TOTAL	\$70,161.41	\$30,549.56

**Motion by Commissioner Tod Shenton to approve the September, year-end claim report.
Seconded by Commissioner Nick Hillman, unanimous.**

Motion by Commissioner Tod Shenton to approve October, 2016 claims, to be posted under FY2017 budget. Seconded by Commissioner Nick Hillman, unanimous.

LIQUOR LICENSE

Motion by Commissioner Nick Hillman to approve Spencer Grill & RV Park, LLC liquor license, for retail beer and wine sale and also Ike's 66 liquor license, for retail beer and wine sale. Seconded by Commissioner Tod Shenton, unanimous.

ROAD & BRIDGE

Supervisor, Darrin May reported to the Commissioners that Cole Wagoner has been working on miscellaneous matters and preparing winter equipment. Darrin reported that he utilized fuel tax money from account 0720, to seal 5 miles of A-2 Road, with GSB88. He utilized fuel tax money from account 0720 for the purchase of guardrail materials and culverts. There will be a \$12,000 rollover to account 0720. His crew has been dura-patching, mowing, etc. The scoresheets for the A-2 project were turned into LHTAC for review. The Commissioners would like him to check on signage with ITD, showing Dubois as an exit for the recreational areas of the sand dunes and Island Park/West Yellowstone. Darrin presented the surplus list of items up for bid, along with the minimum bid amount. The sale is posted and bids will be opened at the November 14, 2016 Commissioner meeting. He would also like to upgrade the John Deere grader. The Commissioners asked him to get bids. He also asked about the purchase of a parts washer and will need to get some quotes for that as well. Lastly, he spoke with Chandler Insurance about policy coverage, to insure that all equipment of the road and bridge department is properly identified and listed. He will continue to work with them on cleaning up the policy.

GEM PLAN

Representative, Tim Markes gave an update on insurance rates. He said that the coming year will show a 5% increase in premiums. He will continue to keep Clark County informed on the trends.

SHERIFF

Sheriff, Bart May informed the Commissioners that the Bureau of Justice Assistance, awarded his office, sufficient funds for three armored vests, totaling \$1590.24. He reported that the new Drager Alcotest 9510 Breath Tester has arrived and is in the booking area of the office. Deputy Eddins will be the trainer for the machine. Deputy Eddins also noted that the department received new spike strips.

ELECTED OFFICIALS

Commissioner Greg Shenton stated that the personnel manual is being reviewed for update. Also, telephone protocol should be professional within all departments. All department heads should talk with their respective employees on this matter. Per diem/mileage rates were tabled until the November meeting.

ROCKY MOUNTAIN POWER

Representative, Tim Salomon discussed the power outage of July 19, 2016. He asked how the courthouse operated during the outage. The courthouse had power, so there were no issues. Emergency Management was addressed on the topic and how they would best notify the public during an outage. Tim is trying to implement a system that will work. He also said that the power company will be doing primary maintenance for the fall/winter seasons.

CHANGE ORDER

Road & Bridge Supervisor, Darrin May asked the Commissioners to approve a change order on the Pleasant Valley Bridge for \$2300.00.

Motion by Commissioner Nick Hillman to approve a change order on the Pleasant Valley Bridge for drainage. Seconded by Commissioner Tod Shenton, unanimous.

WEEDS

Supervisor, Bo Billman requested that he put the department's Dodge Dakota in the surplus sale. He would like to look at ITD surplus and purchase another pickup. He also submitted three quotes to replace the blue, 2011, Suzuki 500 King Quad. It is in need of repair and has over 3,000 miles. He would like to upgrade to a 2016 model.

Motion by Commissioner Nick Hillman to approve a 4-wheeler purchase for the Weed Department, not to exceed \$6,000.00 from its capital budget. Seconded by Commissioner Tod Shenton, unanimous.

A-2 PROJECT EVALUATION

The final score matrix for the A-2 Highway Project was completed. Forsgren Associates was ranked number one based on scores from all five raters.

Motion by Commissioner Tod Shenton to award Forsgren Associates as the design consultant, based on scores from the RFI submittals, for the A-2 Highway Project. Seconded by Nick Hillman, unanimous.

CORONER

Motion by Commissioner Tod Shenton to sign the Pathology Services Contract with Ada County. Seconded by Commissioner Greg Shenton, unanimous.

ECONOMIC DEVELOPMENT/PLANNING & ZONING

The position for the Economic Development/Planning & Zoning Administrator was discussed. The Commissioners decided to post this as one position. The posting will state that it is part-time, 16 – 19 hours per week/\$1650.00 per month. No benefits will be offered. Applicants must reside in Clark County. The ad will be placed in the Jefferson Star, on the county's web site and local bulletin boards. It will run for 2 weeks and close on November 5, 2016 @ 5pm. Resumes must be submitted to the Clark County Clerk's Office.

Motion by Commissioner Nick Hillman to approve the minutes of the September 12, 2016, Board of Commissioners Meeting. Seconded by Tod Shenton, unanimous.

There being no further business the meeting was adjourned.

Chairman, Greg Shenton

Clerk, Pamela Barrett

DRAFT